

Date: May 7, 2019

Subject: Business Information Exchange Request

Dear Valued Customer,

We are pleased to inform you that effective August 1, 2019, all Communications products previously sold by Greenlee will now be available from Tempo Communications.

For further information regarding the acquisition of the Communications business segment from Greenlee, product information, product pricing, or how to be set up as a reseller/distributor, please contact us toll free (800) 642-2155, or email our customer service team at <a href="mailto:sales@tempocom.com">sales@tempocom.com</a>. Our new website, <a href="mailto:www.tempocom.com">www.tempocom.com</a>, will be available by end of May 2019.

During the business transition period, we would like to update all relevant customer information in our system. We would like to ask you to confirm the information listed below by emailing or mailing, whichever is more convenient for your team, to us at your earliest convenience.

Email: AR@Tempocom.com

Mailing Address: Tempo Communications, Inc.

Attn: Accounting Department

1390 Aspen Way Vista, CA 92081

## Please send the following information to us:

- Bill-To Address
- Ship-To Address (or addresses)
- Contact Names, Mailing Addresses, Phone #s, and Email Addresses for the following functions
  - Purchasing
  - Accounts Payable
- Resale Exemption Certificate (as applicable, otherwise all future invoices will include applicable sales tax)
- Any other document pertaining to your account that you wish to share with our Accounting Department

Please save the following payment remit-to information in your system of record: (See attached) (Please note, if you have received an invoice from Greenlee, please follow payment guidance on that invoice. If you receive an invoice directly from Tempo, please follow the payment guidance in the attached document)

• Payment remit-to instructions for ACH Payment, Wire Payment, and Check Payment.

We thank you for your continued business and we look forward to receiving your feedback on our products and services at <a href="mailto:sales@tempocom.com">sales@tempocom.com</a>.

Sincerely,

John Parizek

Chief Financial Officer